

Nash's Farm Store Job Description

Job Title: Produce Manager

Hours: 40 hours per week. Must be available nights and weekends.

Job Summary:

Responsible for assuring smooth and efficient operation of the Produce Department, and for attaining positive operating results. Provides a safe, attractive and efficient department, which includes well-trained employees who provide excellent customer service.

Essential Function/Responsibilities:

- Manages department effectively
- Hires, trains and supervises employees
- Provides excellent customer service
- Keeps accurate records
- Oversees buying and inventory management. Creates and monitors budgets.
- Cultivates farmer relationships to source best quality/priced produce
- Oversees pricing and promotions
- Updates POS system. Operates cash register, as needed
- Sets the bar for beautiful, effective product displays
- Maintains department equipment, infrastructure, safety and sanitation
- Can fully perform Produce Clerk responsibilities and work floor shifts
- Has extensive knowledge of Farm, Store and its products

Required Skills:

- Prior produce handling experience, either in retail or on farm. Previous experience or high interest in sustainable food systems/farming/whole foods retailing, preferred.
- Flexibility
- Experience working independently. And also effectively training & motivating a small team
- Ability to accommodate variable schedules, including mornings, evenings, weekends and holidays, as needed.
- Ability to prioritize, organize, delegate and handle multiple tasks and projects, with minimal supervision, to meet deadlines.

- Ability to work quickly and efficiently to accomplish tasks in a timely manner.
- Attention to detail and accurate records maintenance.
- Strong computer skills, and/or POS or cash register experience.
- Ability to maintain proprietary, financial and sensitive information in confidential manner.
- Strong written, verbal and interpersonal communication skills
- Ability to manage inventory and set up appealing product displays.
- Ability to safely and repeatedly lift 50+ lbs and work in all weather conditions. Also to safety lift, bend, squat, climb, reach, twist and use sharp tools, including knives, and other equipment.
- Valid driver's license

Compensation:

Position starts at \$14/hr, depending on experience. Employee discounts and benefits include:

- 15% Farm Store discount, discounted employee prices on farm-raised pork, and eggs (if available)
- Staff soup every Tuesday, and all-staff Farm Lunch on the last Friday of the month
- Ability to harvest and glean free veggies from most farm fields. Access to free “farmers market return” items
- One week paid vacation after one year of employment

Applicants who can commit to a long term employment contract of at least 24 months and who are available for an in-person interview, should submit a cover letter, application and resume to one of following:

Email: Store Manager Kia Armstrong, produce@nashsorganicproduce.com

Mail to: Nash's Farm Store, 4681 Sequim-Dungeness Way, Sequim, WA 98382

Deliver in person to: Nash's Farm Store, above address

Questions can be directed to Kia Armstrong, (360) 683-3950

Applications are available at nashsorganicproduce.com/employment.html